PELICAN POINTE HOMEOWNERS ASSOCIATION

PLANTING REQUEST FORM

Submit to: Phone: 720-941-9200

Pelican Pointe HOA Email: [mworkman@weststarmangement.com](mailto:mworkman@weststarmangement.com)

c/o Westar Management Corp. Subject Line: **PPHOA Landscaping Request**

6795 E. Tennessee Ave. Suite #601

Denver, CO 80224

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Applicant Name Unit Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Phone Number

Request involves the following type of improvement: (*Please submit additional information specified below for review*)

Removal of \_\_\_\_\_\_\_\_\_\_ Shrub(s) \_\_\_\_\_\_\_\_\_\_\_\_ Tree

Installation of \_\_\_\_\_\_\_\_\_\_ Shrub(s) \_\_\_\_\_\_\_\_\_\_\_\_ Tree

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If a removal is requested, provide the precise location of the item(s) to be removed – photos work well for this. Include a description of the item(s) to be removed. If a new shrub or tree installation is sought, provide a drawing or photo with the precise required location, and your preference of type of shrub(s) or tree(s). Your shrub or tree preference may be subject to change based upon the Board approved **Pelican Pointe Master Landscaping Plan**.

Upon receipt of your request, HOA’s management company will forward the request to the PPHOA Landscape Committee. You may be contacted by a member of the Committee to go over the possible owner responsibilities for costs and permitted options for shrubs and trees prescribed for the area in the **PPHOA Master Landscape Plan**. The Landscape Committee will then make a recommendation to the full HOA Board, which has final authority to approve or deny the request.

Once a request for replacement has been approved, the owner may purchase the approved shrub or tree after the property manager informs them when the contractor will be on site for planting. In all cases the removal or planting of shrubs and trees shall be completed by the HOA’s landscape and tree contractors.

If a unit owner plants, removes, or replaces any shrubs or trees without approval of the HOA Board and the waterlines are required to be repaired or replaced, the unit owner is responsible for the costs of all repairs and/or replacement including the costs of ensuring adequate irrigation for the plants.

All plantings become the property of The Pelican Point Homeowners Association.

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Owner Signature Date

HOA Board Action: \_\_\_ Approved \_\_\_ Not Approved

Approval subject to:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HOA Board President Date

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