



## PELICAN POINTE HOMEOWNERS ASSOCIATION

### ANNUAL MEETING OF THE MEMBERSHIP NOVEMBER 9, 2017 MINUTES

#### I. CALL TO ORDER/ESTABLISH QUORUM

The November 9, 2017 Annual Meeting of the Membership for the Pelican Pointe Homeowners Association, Inc. was called to order at 7:00 pm in the Blossom Restaurant at Windsor Gardens located at 597 Clinton St., Denver, CO 80247. Board Members present were Marcia Helfant, Frank Parker, Charlotte Robinson, and Caryl Shipley. Board Member Elly Valas was unable to attend. Jean Ronald, CMCA, AMS, CAM was present representing Weststar Management Corp

Per the Association's documents, the presence of ten percent (10%), nineteen (19) of the members eligible to vote in person or via proxy constitutes a quorum. Eighty-nine (89) units were represented, seventy (70) units were represented in person and nineteen (19) were represented by proxy, and therefore a quorum was attained.

#### II. PROOF OF NOTICE – For the records, Marcia Helfant asked the membership present to acknowledge receipt of the notice of meeting by raising hands. All those present acknowledged receipt of the Annual Meeting notice.

#### III. INTRODUCTIONS

Marcia Helfant introduced the Board members present and Community Manager Jean Ronald, representing Weststar Management. Marcia also expressed the Association's thanks for the three year term held by Caryl Shipley who has indicated that she will not be running for this year's election. Caryl Shipley was presented with a thank you gift card for her service to the community. In addition Marcia Helfant thanked the many committee members who participated in Social, Landscaping, and other community projects. A warm round of applause was shared for all those volunteers recognized.

#### IV. APPROVAL OF 2016 ANNUAL MEETING MINUTES

A motion was made and seconded by the membership to approve the November 17, 2016 Annual Meeting Minutes as presented for the records. All those present voted in favor and the motion passed. A final copy the 2016 Annual Meeting Minutes will be posted to the Association's website.

#### V. OFFICER REPORTS

Marcia Helfant provided a summary of the year's progress and tentative reserve projects for 2018. It was noted that Sonny Fischer's landscape/snow removal service this year has presented in general good results, however currently the season's fallen leaves are in dire need of clean up.



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Marcia Helfant also reminded the membership that volunteers are needed to serve on the Board that reasonable judgement and goodwill are some of the most important requirements for the position.

Frank Parker, the treasurer was floor to present the Association financial report. As of October 31, 2017 the Operating Account at the Mutual of Omaha Bank held a balance of \$174,408.01 and the Reserve Accounts totaled \$579,867.87. In addition it was noted that as of October 31, 2017 the total income received year to date was \$506,347.03 with expenses totaling \$444,959.07 leaving the Association with a net income as of October 31, 2017 of \$61,487.96. Frank Parker noted that there is a possibility of adding \$100,000 from the operating account to the Association's reserves at the end of the year.

- VI. ELECTION OF ONE DIRECTOR – Currently the Board is comprised of five Board members and at this election there are two, three year terms expiring. The three year term positions held by Caryl Shipley and Marcia Helfant are expiring. Marcia Helfant presented her desire to be reelected and nominations were open from the floor for additional candidates. There being no further nominations, a motion was made and seconded by the membership present to elect Marcia Helfant by acclamation for one of the open positions on the Board of Directors for the three year term to expire November of 2020. All present voted in favor and Marcia Helfant was voted onto the Board. The membership was reminded that the remaining three year position can be filled by an interested member being appointed by the Board.
- VII. OWNER FORUM – Owners present brought forward questions and concerns relating to parking, leaf clean up, and Windsor Garden issues along the perimeter of Pelican Pointe HOA. Owners present thanked the Board of Directors for all the work this past year. Weststar Management was also thanked for their professional service to the community.
- VIII. ADJOURNMENT – There being no further business, a motion was made and seconded to adjourn the meeting at 7:55 pm.